



<b>CASE NO.</b> _____
<b>Accepted by:</b> _____
<b>Date:</b> _____
<b>Acct # 101-5400-00-4458</b>
<b>Fees:</b> _____

## HOUSE PLANS PLANNING APPLICATION (PRE-APPLICATION REQUIRED)

(incomplete applications, including checklist, will not be accepted)

<b>PROJECT INFORMATION (Completed by Applicant)</b>			
Development/Project Name:			
Address/Location:			
Parcel Number(s):		Pre-Application Meeting Date:	Pre-Application File No:
Section:		Planner:	
Township:			
Range:			
Gross Area (Acre/sq. ft.):		Net Area (Acre/sq. ft.):	Zoning:
<b>APPLICANT INFORMATION (Single point of contact)</b>			
Name:		Company:	
Address:			
City:		State:	Zip Code:
Phone Number:		E-mail address:	
Signature of Applicant:		Date:	
<b>PROPERTY OWNER</b>			
Name:		Company:	
Address:			
City:		State:	Zip Code:
Phone Number:		E-mail address:	
Signature of Property Owner:		Date:	
Review times in accordance with <a href="#">SB 1598 Policy</a>			

**HOUSE PLANS  
SUBMITTAL CHECKLIST  
REQUIRES PRE-APPLICATION**

I acknowledge that the following items are required for processing of my application with the City of Avondale Development Services Department. I understand that the application will be not accepted without the following items.

TO BE COMPLETED BY PLANNER		DELIVERABLES
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Completed Planning Application
<input type="checkbox"/>	<input type="checkbox"/>	Applicant's and owner's signatures on Planning Application
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Filing Fee: # of lots ___ x \$25 = \$_____ – team pre-application fee \$ _____ = \$ _____.
<input type="checkbox"/>	<input type="checkbox"/>	Complete bound review set (2 copies)
<input type="checkbox"/>	<input type="checkbox"/>	Each item on the checklist scanned to disc or flash drive in PDF format, with label and date (1)

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_

**If you have any questions regarding items on this checklist, please contact your project planner.**

# HOUSE PLAN SUBMITTAL REQUIREMENTS

**To be bound with tabs in the following order:**

1. Contact information.
2. Final plat reduced to 8½"x11" or 11"x17".
3. Floor plans for each house plan
4. Typical plot plans for each floor plan
5. Elevations
  - a. Elevations (all four sides) for each house plan.
  - b. Front and rear streetscapes.
6. Lot Matrix – see page 3
7. Color Packages
  - a. Minimum of six color combinations (include color palette for each).
  - b. Minimum of four tile colors.
  - c. Minimum of four tile types.
8. Options
  - a. Garage doors (with optional windows).
  - b. Upgrade options which affect exterior architecture.
9. Typical landscape plans for private lots

# LOT MATRIX SAMPLE

	1547A	B	C	1645A	B	C	1771A	B	C	1807A	B	C	2037A	B	C	2067A	B	C
1547A																		
B																		
C																		
1645A																		
B																		
C																		
1771A																		
B																		
C																		
1807A																		
B																		
C																		
2037A																		
B																		
C																		
2067A																		
B																		
C																		

- front setback                    10' to living  
   18' to garage door
- rear setback                     5' to garage  
   10' to living areas
- internal side setback            5'  
   10' building minimum building separation
- sideyard setback                10' from streets on corner lots ONLY
- lot coverage                     50%
- building height                 30' - two stories

\* Homes shall setback a minimum of 30' from Van Buren right-of-way.