

CITY ID NUMBER: ENG - 16 - _____

Project Name:		Date:	
Project Location:			
Construction Description:			
Applicant (check one): <input type="checkbox"/> Owner <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Contractor <input type="checkbox"/> Other			
Owner/Developer:		Phone:	
Contact:		Email Address:	
Address:		City:	St: Zip:
Applicant:		Phone:	
Contact Person:		Email Address:	
Address:		City:	St: Zip:
AZ ROC License #:	AZ Tax ID #:	City Sales Tax License #:	

DEVELOPMENT IMPROVEMENT TYPE	
<input type="checkbox"/> Commercial	<input type="checkbox"/> Single Family Residential
<input type="checkbox"/> Multi-family	<input type="checkbox"/> Development Agreement <input type="checkbox"/> Other:

ENGINEERING PLAN/REPORT REVIEW SUBMITTAL REQUIREMENTS

1. This Engineering Submittal Form must be completed and accompany all initial plan and report submittals together with a ***“required deliverables checklist”***.
2. For commercial/multifamily plans, please review the simultaneous review packet located at www.avondale.org.
3. All plans and reports must be in compliance with the most current edition of the City of Avondale General Engineering Requirements Manual and the City of Avondale Supplement to MAG Standard Details and Specifications for Public Works. Please contact the Engineering Division if you are uncertain which version is the latest.
4. All plans, reports and related documents shall be bound separately.
5. A separate cover sheet utilizing the City template must be submitted with each plan submittal type (e.g., G&D, Water, Sewer, Paving, etc.) with the exception of commercial/multifamily improvement plans, which require only one comprehensive coversheet. The City template may be found at www.avondale.org.
6. The Plan Review fee is \$375/sheet for 1st thru 3rd reviews, and \$475/sheet for all reviews thereafter. The fee is calculated and collected at the time of each submittal.
7. The report and technical document review fee is \$120/hour for the 1st thru 3rd reviews, and \$200/hour for all reviews thereafter. This fee is calculated after each review and collected at the consecutive submittal.

Development and Engineering Services Department

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www.avondale.org/engineering