

Incomplete or illegible forms cannot be processed

Project Name:		Date:	
Project Address:		Bldg/Ste#:	
Applicant (Check One): Architect <input type="checkbox"/> Contractor <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Other <input type="checkbox"/>			
Company Name:		Contact Name:	
Address:		City:	St: Zip:
Email:		Phone:	Fax:
Property Owner:			
Contact:		Phone:	Fax:
Owner Address:		City:	St: Zip:
Contractor Name (If Applicable):			
Contact:		Phone:	Fax:
Address:		City:	St: Zip:
License #'s:	AZ ROC:	AZ Tax ID #:	Avondale Business License #:

PLAN SUBMITTAL REQUIREMENTS

1. ALL PLANS AND RELATED DOCUMENTS SHALL BE BOUND.
2. PLANS AND RELATED DOCUMENTS WILL NOT BE ACCEPTED FOR REVIEW UNTIL ALL INFORMATION IS SUBMITTED.

REVIEW SUBMITTAL FEES

Commercial		Tenant Improvement		Single Family Dwelling	
Up to 10,000 SF	\$1630.00	Up to 10,000 SF	\$255.00	Per Plan	\$460.00
10,001-20,000 SF	\$2850.00	10,001 SF and up	\$1425.00		
20,001 SF and up	\$5100.00				

- Commercial – According to Simultaneous Review Submittal Packet
- Commercial Revisions/Deferred Submittals - 3 complete sets of plans, 2 sets of related calculations
- Tenant Improvements - 3 complete sets of plans
- Residential House Plans - 3 complete sets of plans, calculations, and soils report (if required)
- Residential Additions, Alterations - 2 complete sets of plans

TYPE OF SUBMITTAL

CHECK ONE – A SEPARATE FORM REQUIRED FOR EACH TYPE OF PLAN REVIEW

<input type="checkbox"/> Commercial	<input type="checkbox"/> House Plan
<input type="checkbox"/> Tenant Improvement	<input type="checkbox"/> Remodel
<input type="checkbox"/> Revision	<input type="checkbox"/> Addition
<input type="checkbox"/> Other	<input type="checkbox"/> Other

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Review times in accordance with [SB 1598 Policy](#)

Development & Engineering Services Department

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